

# SEPA Core Direct Debit Mandate

Mandate reference

C I P D

To be completed by the creditor

By signing this mandate form,

you authorise (A) CIPD

to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from CIPD

As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank.

A refund must be claimed within 8 weeks starting from the date on which your account was debited. *Please complete all the fields marked\*.*

Your name

\* [Grid for name] 1

Name of the debtor(s)

Your address

\* [Grid for address line 1] 2

Street name and number

[Grid for address line 2]

\* [Grid for postal code] 3

Postal code

\* [Grid for city] 4

City

\* [Grid for country] 5

Country

Your account number

\* [Grid for account number] 6

Account number – IBAN

\* [Grid for SWIFT BIC] 7

SWIFT BIC

Creditor's name

\* C I P D [Grid] 8

Creditor name

\* G B 1 3 Z Z Z S D D L O Y D 0 0 0 0 0 0 C I P D [Grid] 9

Creditor identifier

Creditor's address

\* 1 5 1 T H E B R O A D W A Y W I M B L E D O N [Grid] 10

Street name and number

[Grid for address line 2]

\* S W 1 9 1 J Q [Grid] 11

Postal code

\* L O N D O N [Grid] 12

City

\* U n i t e d K i n g d o m [Grid] 13

Country

\* L O Y D G B 2 L X X X [Grid] 14

Creditor SWIFT BIC

Type of payment

Recurrent payment  One-off payment

City or town in which you are signing

\* [Grid for location] 16

Location

Date

\* D D M M Y Y Y Y [Grid]

Signature(s)

Please sign here

\* [Signature box]

Note: Your rights regarding the above mandate are explained in a statement that you can obtain from your bank.

Please return to:  
CIPD, 151 THE BROADWAY, WIMBLEDON, LONDON,  
SW191JQ, United Kingdom

Creditor's use only

Details regarding the underlying relationship between the Creditor and the Debtor – for information purposes only.

Debtor identification code		17
	For business users: write any code number here which you wish to have quoted by your bank.	
Person on whose behalf payment is made		18
	Name of the Debtor Reference Party: If you are making a payment in respect of an arrangement between the Creditor and another person (e.g. where you are paying the other person's bill) please write the other person's name here. If you are paying on your own behalf, leave blank.	
		19
	Identification code of the Debtor Reference Party	20
Party on whose behalf the Creditor collects the payment		
	Name of the Creditor Reference Party: Creditor must complete this section if collecting payment on behalf of another party.	
		21
	Identification code of the Creditor Reference Party	22
In respect of the contract	Identification number of the underlying contract	23
	Description of contract	

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